

**National Geothermal Collaborative
Steering Committee Meeting
Draft December Agenda
CEERT Offices
Sacramento, CA
Wednesday, November 16, 2004
8:00-5:00 PDT**

Please be prepared to review and discuss the following listed Supplemental Materials/Attachments:

- Public Comment Analysis
- Environmental Brief
- Jurisdiction and Authority Brief (first review comments integrated)

Objectives:

- **Develop and Clarify Future Direction**
 - **Review year three activities**
 - **Finalize consensus adoption on the Environmental Brief**
 - **Complete the second consensus review for the Jurisdiction and Authority Brief**
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8:00 a.m. **Welcome**
 :05 **Introductions**
 :15 **Ground rules (include consensus process for documents)**
 :20 **Meeting Objectives**
 :25 **Agenda Review/Adoption**

8:30 a.m. **Agency Coordination Update**
Purpose: to update members on the status of recent and on-going efforts
Process: presentation/discussion
Objective: focus on program awareness and agency coordination and communication, and facilitate an effective revision of the MOU between BLM/USFS on geothermal development.

1. CEQ – Deputies meeting (*Susan Norwood-DOE, John Bebout-BLM, Martin Letourneau-WHTF*)
2. MOU Effort-
 - a. Revisions to California MOU
 - b. Interviews with BLM – Schedule next meeting
3. Panel Event: Leasing/Permitting:
 - a. Embassy Suites – 12:00 p.m. the next day

9:15 a.m. **Land Use Situation Assessment Update**
Purpose: to update members on the status of this effort and plan workshops
Process: presentation/discussion

Objective and Audience from adopted description (May, 2004)

Objective: “Craft a situation assessment focused on whether or how appropriate geothermal development could move forward in the Northwest...to lay the groundwork for creating a series of problem-solving dialogues to address geothermal development in the Northwest.”

Audience: “The situation assessment will focus on those key stakeholders with an expressed interest in or jurisdictional authority over land use planning: this group will include a representative sample of (but not be limited to) public land managers, developers, utilities, tribes, environmentalists, and other interested or affected groups.”

1. Status/Update – Kathleen Rutherford, RESOLVE
2. Next Steps

Outcome: a plan for future workshops

10:15 a.m. Public Comment Analysis: First Consensus Review

Purpose: using the consensus process, revise the draft document

Process: MHA Environmental will present a broad overview, highlighting those places in each section that have: received comments, have been changed and/or need further discussion. The NGC Steering Committee will then identify:

- What needs to be preserved and protected?
- What would block consensus?
- What’s missing/needs to be addressed?

Objective and Audience from the scope of work (July 2004)

Objective: “to analyze what categories of interests and sectors get involved and which issues they raise; and to use this analysis to design a set of recommended principles for developing effective outreach programs.”

“Audience: This analysis will help developers, government and policy makers develop proactive outreach programs with an increased understanding of the most commonly engaged sectors and expressed issues in environmental or permitting review processes for proposed geothermal plants.”

Outcome: Identified areas for revision.

12:15 p.m. LUNCH

1:00 p.m. Issue Briefs

Purpose: to confirm recipients of the published Issues Briefs, consensus adoption of the Environmental Brief, and conduct a second consensus review of the Jurisdiction and Authority Brief.

Process: discussion

1. Confirm Recipients

Objective and Audience (from the May 2003 meeting summary)

“Objective: To inform about the geothermal resource (development potential), technologies and policies.”

“Audience: The target audience includes state policy makers, public and private utilities and federal policy makers.”

Proposed Recipients: assumption is the same distribution as the RPS Report

♦Legislators/Legislative staff in 13 states (Alaska, Arizona, California, Colorado Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming)
♦Energy legislative aides ♦Members of energy or natural resource committees ♦NCSL’s List serve of legislators interested in energy ♦State energy offices ♦American Public Power Association ♦National Association of Rural Utility Cooperatives ♦National Association of State Energy Offices ♦National Association of State Utility Consumer Advocates
♦National Renewable Energy Laboratory ♦Legislative Librarians ♦Western Governor’s Associations ♦Western Interstate Energy Board ♦Geopowering the West state working groups

Outcome: A list of recipients to send Issue Briefs

2. Environmental Brief – next steps

Purpose: to update member on the status of the Brief and finalize consensus

Process: documents review and discussion, focused on areas of change

Outcome: consensus adoption

3. Jurisdiction and Authority – next steps

Purpose: to further refine the documents, focusing on those issues identified as potentially blocking consensus, or important to preserve and protect in order to reach consensus. This will cover substantive changes – elements or words that significantly alter the meaning of the sentence. This will not cover changing words that do not significantly change the meaning.

Process: discussion

Outcome: a revised brief ready for final consensus adoption

3:30 p.m. Impediments Document Update– Kathleen Rutherford

Purpose: to establish next steps for the document

Process: Discussion

Outcome: clear direction and action items to finalize this effort

4:00 p.m. Update on Member Organizations’ Efforts

Purpose: Information exchange and establish the larger context for the NGC’s activities for the next year.

Process: round-robin discussion on each member’s organizational initiatives and activities for the next calendar year

4:30 p.m. Agenda for the following day / Adjourn

Draft Agenda, Day Two: NGC
CEERT Offices
Sacramento, CA
November 17, 2004
8:00-11:00 a.m.

8:00 a.m. **Coffee/Breakfast**

8:30 a.m. **Welcome**
Introductions
Ground rules (include consensus process for documents)
Meeting Objective
Recap Day One
Agenda Review/Modify

8:45 a.m. **GEA: Environmental White Paper** – Alyssa Kagel
Purpose: to update steering committee members on the white paper and if possible gather input
Process: presentation and discussion

9:15 a.m. **John Bebout, BLM Geothermal Program Lead**

9:25 a.m. **Develop and Clarify Future Direction**
Purpose: to clarify the future direction, revise the NGC Protocols, develop issues areas, and discuss steering committee membership based in the future direction
Process: discussion

1. Review comments from July Steering Committee discussion
2. Identify principle work plan elements.
What issue area/project is the NGC uniquely positioned to move on?
What needs to be improved/built on/leveraged from ongoing/past efforts?
What needs to be dropped?
What needs to be added?
3. Revisit/revise NGC purpose statement
4. Implications for Membership

Outcome: clear future direction in general and in specific issue areas with a membership composition best suited to achieve the new direction.

11:00 a.m. **Adjourn – travel to the panel event at the Embassy**

12:00 – 5:00 **Geothermal Leasing Panel Event, Embassy Suites, 100 Capital Mall (lunch provided)**